

FOR PRINTER: PRINTER-PAPER *ONLY*

(we have to buy our own)

In case of problems with the PRINTER (e.g. paper, toner, bugs)
please contact MS. FAST, tel. 4875, office 329

FOR COPY-MACHINE: COPY-PAPER *ONLY*

(free delivery by the company, which checks the number of copies
and the consumed papers -> these must coincide!)

In case of problems with the copy-machine (e.g. paper, toner, bugs)
please contact MS. WANG, tel. 3417, office 336

to log in: press *key-button*, type PIN-code and *confirm*.
to log off: press key-button, then "*abbrechen*".

NEVER FORGET TO LOG OFF

close windows and lock the door
✓ when leaving the room